

Northwest Division SIRP REPORTING FORM

- 1 Fill out SIRP form with as much specific information as possible and make a copy
- 2 Give original SIRP form to your immediate supervisor (Trainmaster) if a Trainmaster is not available give the SIRP form to the Yardmaster on duty.
- 3 On your copy of the SIRP make a notation of the person the SIRP was given to.
- 4 Fax your copy of the SIRP to 8-536-6947 or 1-509-536-6947 if not a company line. This is a very important step in the SIRP process as it allows the safety committee to track your SIRP!

Thank You for your Safety Concern

Remember to always protect and then correct!

DATE:	(required)	Log #	(admin. use)
REPORTING BY:			
			NAME
NE TIME			EMPLOYEE #
LORIH DE CO			PHONE
			ADDRESS
ON STOR			EMAIL
OENTIFY W			CRAFT
Who did you give the SIRP to			please print
LOCATION: (required) IS THE ISSUE PROTECTED?			
IS THE ISSUE PROTECTED?	YES1	NO IF YES, HOW	?
ISSUE:			
RECOMMENDED			
SOLUTION:			