

## Index

### Post 85 Constructive Codes UTU Ground Service

AC	Appeal Claim
AN	Annulled Job
AO	Called and Released
AT	Assisting Trains
BD	Board Runaround
CC	Cab Standard Violations
DO	Operating Decision
HO	Hanging on Side of Car
IA	Conductor Instructing Trainee
IF	I Forgot
LP	Lapback
M3	Meal Allowance (work trains and locals)
MC	Crew Office Mishandling
RO	Run Off Assigned Territory
RD	Runaround by Dispatcher
TT	Trading Trains
WL	Waiting Lodging Facilities
Y1	Road Crews Performing Yard Service
2B	Dog Catch Violation
05	Bereavement Leave
07	2 Meal Allowance
25	1 Meal Allowance
30	Held Away From Home Terminal
32	Short Crew Allowance
34	Placing or Removing ETD (End of train Device)
73	Mishandling in Operations (include DH SCBA)
76	Make Whole-Used Off Assignment
85	Jury Duty
LR	Labor Relations Formal Settlement

Overtime

SCBA

Cherry Picking Yardley Ramp

Hammerhead Duties

Deadhead ROT (Rear of Train Device)

Long Call Violation

**AC (Appeal Claim). IB** You will see this code on claims and declines submitted on your behalf by Local Chairman. On all claims and declines with code AC, you will see a LC # (Local Chairman number) which can be identified by using the PF1 (Help) key with the cursor on the LC # field in a stand alone claim.

**AN (Annulled Job). IB** Employees on a regular bulletin assignment must be notified prior to tie up the job is annulled, or, are entitled to the bulletined assigned miles until proper notification. If annulment is temporary, employees are entitled to bulletin assigned miles until assignment returns to work.

**AO (Called and Released). IB** If you are contacted at home by the crew office, either in person or by automated calling, and being used as a Conductor, you are entitled to 50 miles called and not used if contacted and call is broken (either before or after you arrive at the on duty location). Document time call is broken and submit claim for called and not used showing original time ordered for and time call broken (must include time to request documentation if claim declined). If you are called for a brakeman, you must report to the on duty location before claim for called and not used will be valid.

**AT (Assisting Trains). IB** This Code is for Pre 85 employees and should never be used by Post 85 employees. It will be automatically declined account Post 85 employee submitting claim not entitled to Post 85 employee. Our position is when a Post 85 employee is instructed by the proper authority (Dispatcher, Yardmaster, or Carrier Officer) to assist another train, claimant is entitled to a minimum of one hour. To make this argument, providing you are instructed by proper authority, submit claim for basic day under **code 73** for one basic day penalty account handling train not in connection with your assignment. Identify who issued instructions, exact time of conversation, your assignment, the train ID of the train you are instructed to perform service on, the times you performed service, and explanation of what service you performed.

**BD (Board Runaround). IB** This claim is submitted when you are runaround by a member who is called ahead of you but followed you on the board. Submit claim with remarks to include name of employee, time called, and assignment called for.

**CC (Cab Standard Violations). IA (working ticket)** Supported under Arbitration 419 Cab Standards. If you are instructed to depart the initial terminal in violation of agreed to

cab standards, you have the right to refuse to depart the initial terminal if you do not have the following cab conditions:

1. AAR seats presently used on locomotives will be used for additional seats.
2. Locomotive will be fitted with not more than five seats in the control cab (not more than five persons will be required in ride in a cab).
3. Employees represented by the UTU operating without a caboose will not be disciplined or censured in any manner for refusal to leave the initial terminal of their run if the engine they are required to ride in does not meet the following standards:
  - A. Sanitary Toilet
  - B. Controlled Heat
  - C. Paper towels, toilet paper, cooled sanitary water in sealed containers, and a dispenser of hand cleaner, will be supplied in quantity sufficient to make the trip.
  - D. Windows and doors in condition to provide adequate protection against weather condition.
  - E. A seat for conductor will be provided with a mounted writing surface with adequate lighting. Also, all stationery and supplies will be provided.
  - F. Refrigerator for water cooling and lunches will have to be investigated, no agreement as to size was made. (This did intend that a refrigerator (cooling device) would be furnished for these purposes and that the parties agreed.

*Items A-F do not apply to trains detoured or received in interchange. In addition, "refrigerator" does not have to be mechanical.*

4. All necessary supplies and cleaning to be done by others than the train crew.
5. Adequate storage space for employees' gear.

The carriers interpretation is they have the right to send a Conductor home for refusing to depart the initial terminal in violation of cab standards and compensate them for service performed. The organization does not agree with this position and if this happens, will process a claim for earnings lost based on what claimant would have earned if not relieved and sent home. The carrier is almost always willing to compensate employees two hours pay if they depart the terminal in violation of cab standards. If you choose to accept a non-compliant cab, make claim under code CC. You must notify the proper authority and be given permission to depart the terminal in violation of cab standards to allow the carrier an opportunity to correct the condition prior to departure. This does not apply to weather stripping on windows or doors. Those conditions are often not discovered until after departing the initial terminal and should be reported when discovered as well as letting the connecting crew know when and who the condition was reported to. This committee does not process claims for sanitary toilets. If you have a

toilet which would not be considered clean and sanitary and in working condition, do not depart the terminal.

**DO (Operating Decision). IB** This claim can be used when a member and a carrier officer agree on payment to resolve an issue and officer advise's claimant to submit claim and copy him/her so they can find and approve claim in arbs report after submitted. Can be used instead of code 73 and should always include communication between claimant and officer who has agreed to approve claim.

**HO (Hanging on Side of Car.) IB** This claim should be submitted when required to ride the side of a car (no caboose) and cause is account no caboose. If hanging onto side of car was part of an event that would have been previously allowed while operating with a caboose, there is no support for the claim. Claim is supported when caused by cabooseless operation. You must ride minimum of one mile to support claim. Amount of claim is for two hours.

**IA (Conductor Instructing Trainee). IA** This claim is used for Conductors instructing trainees and must include name of trainee and his/her employee number. Claim is not supported by conductor making familiarization trips.

**IF (I Forgot). IA** This code is used on ticket to make claim for previous ticket which you forgot to make claim. Include ticket number and report date of the ticket you forgot to make claim on, in addition to explanation of your claim.

**LP (Lapback). IA** This code is in dispute. The carriers position is post 85 employees are not entitled to lapback. The Organizations position is miles involved are payable to post 85 employees and has abandon the position time is supported if greater than miles. Submit claim for actual miles run and claim will be appealed.

**M3 (Northwest Penalty Lunch). IB** This claim is included in trip rates ID Pools Hauser, Whitefish, Havre. Submit claim for one basic day if not allowed to eat at the expiration of six hours in other service (local, road switcher, or work train). If you are in ID Pool Service, make claim for second meal if your request to stop and eat at the expiration of twelve hours is denied. Trip rate elements did not include any meals after six hours. GN Conductors Schedule Rule entitles members to eat as nearly as possible at the expiration of every six hours. There were no second meal periods averaged in the "trip rates" for these ID Pools. Include time notified Dispatcher you requested to eat and time request was denied. The carriers position argued they are not required to provide an eating facility to comply with the agreement.

**MC (Mishandling by Crew Office). IB** Submit this claim when you have been mishandled by the crew office and include all documentation how you have been mishandled. This included being held off regular assignment to work a different position.

**RO (Run off Assigned Territory). 1B/1A** This claim is used when a bulletined run goes beyond the limits of the run. In Conductor Pilot Helper service (Essex/Summit) submit on 1A and include miles run. Other assignments, use 1B and include your assignment, off assignment location, off assignment miles/times, and reason for being off assignment.

**RD (Dispatcher Runaround). 1B** This claim is to be submitted when rested, first out, and assigned to guarantee extraboard and a working crew (dog catch) is instructed to depart the initial terminal a second time after exceeding one hundred miles. This claim is also used when a mountain helper, worktrain, or local perform emergency relief service (dog catch). If you are first out, rested, and available, you should submit this claim. After submitting the first claim for the first violation, the crew behind you is entitled to submit the next claim for the second violation (if applicable).

**TT (Trading Trains). 1B** This code is not applicable between Hauser and Havre. If you are instructed to trade trains in ID Pool service between Hauser and Havre, submit claim under code 73 for one basic day penalty swapping trains after departing the initial terminal. The claim is not supported if you swap trains before departing the initial terminal. Include your assignment and on duty time/location and the train you were swapped to (include who issued instructions, time, and location). The carrier does not agree with our interpretation and will continue to decline these claims. Claim is pending conference.

**WL (Waiting Lodging). 1B** This code is used when you have tied up and are waiting for a room at the away from home lodging facility. Submit claim after 30 grace period from time you are informed no room available until room is available. Do not make claim for waiting lodging if you are offered a smoking room and you refuse it. Claim all time waiting for room in excess of thirty minutes. Include assignment, lodging facility notice no room available, and time room available.

**Y1 (Road Crews Performing Yard Service). 1B** Do not use this code account carriers position is Post 85 employees are not entitled to this claim. Submit claim for basic day penalty under code 73 and include assignment, location you were instructed to perform yard service, explanation of service, and start/stop time of service.

**2B (Short Turnaround Service Violation). 1A** If you are called short turnaround service (dog catch), or one or more trips and exceed 100 miles or 8 hours on duty, then instructed to depart the initial terminal again, claim basic day penalty under code 2B and explain in remarks. **Before you start a third day, you must exceed 100 miles the 2<sup>nd</sup> time.**

**05 (Bereavement Leave). 1B** Bereavement leave, not in excess of three days, following the date of death will be allowed in case of death of an employee's brother, sister, parent, child, spouse or spouse's parent. In such cases, a minimum of basic day's pay at the rate of the last service rendered will be allowed for the number of working days lost during bereavement leave. If employees were raised by Grandparents, same applies as if parents.

**07 (2 Meal Allowance \$12.00). IA** 2 meal allowance at away from home after twelve hours.

**25 (1 Meal Allowance \$6.00). IA** 1 meal allowance at away from home after four hours. If more than 28 hours, claim both code 07 & 25 for total of three meals.

**30 (Held Away From Home Terminal). IA** This claim is submitted when held at the away from home terminal in excess of 16 hours. In conductor only service, make claim for all time in excess of 16 hours. When used as a brakeman in conductor only service, make claim for all time in excess of 12 hours.

**32 (Special Allowance for Reduced Crew). IA** Conductor Only service with exception of conductor pilot positions who were never assigned a brakeman prior to crew consist.

**34 (Placing or Removing Rear of Train Device). IB** Claim basic day penalty handling rear of train device not in connection with your train. Do not do this without proper authority if you expect payment. If authorized, include your assignment, instructions, on duty location and time, time you were instructed to perform service and who issued instructions, start and stop time of handling, and, pick up and final destination of device.

**73 (Mishandling in Operations). IB** This claim is submitted when an event has raised support for a claim to be submitted and need for review by local management is requested by claimant. Include assignment, location and description of event, and why you feel claim is supported. You may want to request claim be routed to the trainmaster holding jurisdiction where the incident took place and leave that officer a voice mail to review the claim (identify ticket number and report date) in his/her arbs report after you have submitted it.

**85 (Jury Duty). IB** This claim is submitted when you were held off your regular assignment for jury duty. Include documentation to support you were required to miss your regular assignment and any wages you were compensated by state or federal civil authorities. Make claim for earnings based on earnings of employee/s who worked your assignment.

**LR (Labor Relations Formal Settlement). Earnings statement** This code will appear on your earnings statement as a result of a formal settlement between UTU and BNSF when a claim has been conferenced and settled on your behalf.

**Overtime. IA** All post 85 employees should submit claim for overtime after 12 hours and four minutes on duty in ID Pools operating Whitefish West and Whitefish East. You must make the claim under remarks. Claim all time in excess of twelve hours and four minutes at overtime rate. When this is declined, forward single copy of claim with decline (one document) and train activity report to LC. Claim is in handling

***SCBA Non Haz Train. 1B*** Claim one basic day account handling deadhead SCBA in the Hauser/Whitefish ID Pool if you train does not have any haz mat listed on the wheel report. Claim should read, "Claim basic day handling DH SCBA(#) (terminal) to (terminal) ID (train symbol) with no haz mat in train. You must include a copy of your delay report and wheel report with copy of claim and decline (one document) to support this claim. Claim is in handling.

***Cherry Picking Yardley Ramp. 1B*** Claim one basic day cherry picking ramp track Yardley and complete form (available at Templins Break Room) to support claim. Submit claim with decline and form to this office. This claim is in handling.

***Hammerhead Duties. 1B*** Submit claim for basic day when you perform hammerhead duties. Include assignment, on off duty times. This claim is in handling.

***Deadhead Rear of Train Device.*** Do not handle deadhead rear of train devices unless instructed by yardmaster, trainmaster, or dispatcher. Submit claim for basic day and include information who issued instructions, time handled deadhead equipment, to and from location device handled. Claims are normally paid on local conference if not solicited or volunteered.

***Long Call Violation.*** Claim to be submitted when called in excess of one hour and thirty minutes. Providing you have not requested a long call, if you are called in excess of one hour and thirty minutes (1'31") submit claim for actual time in excess of one hour and fifteen minutes. This matrix has been applied and agreed to by this General Committee and Labor Relations. A one hour and thirty one minute call should be submitted for 16 minutes. Call slip indicating notify time and on duty time or, voice recordings must be provided to document claim.

